



**Public Health**  
Prevent. Promote. Protect.

Canton City Health District

## Board of Health Meeting

Monday, December 21, 2015 @ 12:00 PM – Board Room

### Minutes

#### **Call to Order and Roll Call**

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, December 21, 2015 at 12:07pm with a quorum present.

Dr. Hickman, Ms. Snell and Mr. Wyatt were present. Also present was Jim Adams, Leigh Page and Christi Allen. Dr. Fiorentino and Dr. Lakritz were absent.

#### **Approve November 20, 2015 Board of Health Meeting Minutes**

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the November 20, 2015 Board of Health meeting minutes. Motion passed unanimously.

#### **Approve List of Bills - \$165,923.91**

Ms. Snell moved and Mr. Wyatt seconded a motion to approve the list of bills totaling \$165,923.91. Motion passed unanimously.

#### **Approve Personnel**

##### **a. Probationary Period for Dennyson Tan Effective December 28, 2015**

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the completion of Dennyson Tan's probationary period as of December 28, 2015 with no pay increase. Motion passed unanimously.

##### **b. Hiring an APC Monitoring and Inspection Technician**

Mr. Wyatt moved and Ms. Snell seconded a motion to hire Neil DelCorso as an APC Monitoring and Inspection Technician (R5) at \$43,419 a year starting on January 11, 2016 with a 90 day probationary period. If Neil does not accept, the second choice is Courtney Resnak. Motion passed unanimously.

##### **c. Hiring a Part-Time Nurse Practitioner**

Ms. Snell moved and Mr. Wyatt seconded a motion to hire Kim Oney as a Nurse Practitioner (PT10) at \$35.48 an hour starting on January 5, 2016 with a 90 day probationary period. Motion passed unanimously.

##### **d. Patricia McConnell Prior Year Service Credit**

Ms. Snell moved and Mr. Wyatt seconded a motion to approve Patricia McConnell's prior year service credit. Motion passed unanimously.

#### **Approve Recommendations of the Hearing Officer for December 21, 2015 Hearings**

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the hearings held on December 21, 2015. Motion passed unanimously.

#### **Approve Resolutions**

##### **a. 2015-31: Authorizing a Contract with R&G Janitorial, Inc for Custodial Cleaning Services for the Period of January 1, 2016 through December 31, 2016**

Mr. Wyatt moved and Ms. Snell seconded a motion to authorize a contract with R&G Janitorial, Inc for custodial cleaning services for the period of January 1, 2016 through December 31, 2016 for \$1,700.00 a month (total of \$20,400.00). Motion passed unanimously.

**b. 2015-32: Authorizing Nursing Clinic Fees and Sliding Fee Scale**

Ms. Snell moved and Mr. Wyatt seconded a motion to approve the Nursing clinic fees and sliding fee scale. Motion passed unanimously.

**c. 2015-33: Authorizing a Contract with the Ohio Department of Health to Receive Reimbursement for Vaccine Costs**

Mr. Wyatt moved and Ms. Snell seconded a motion to authorize a contract with the Ohio Department of Health to receive reimbursements for vaccine costs for eligible vaccines purchased between September 25, 2015 through December 31, 2015. Motion passed unanimously.

**Approve the Memorandum of Agreement with Ohio EPA, City of Cleveland Department of Public Health, Akron Regional Air Quality Management District, Lake County General Health District and Mahoning-Trumbull Air Pollution Control Agency for the Consolidation of these Air Monitoring Organizations into one Primary Quality Assurance Organization (PQAO) effective January 1, 2015**

Ms. Snell moved and Mr. Wyatt seconded a motion to approve the Memorandum of Agreement with Ohio EPA, City of Cleveland Department of Public Health, Akron Regional Air Quality Management District, Lake County General Health District and Mahoning-Trumbull Air Pollution Control Agency for the consolidation of these air monitoring organizations into one Primary Quality Assurance Organization (PQAO) effective January 1, 2015. Motion passed unanimously.

**Approve Sub-grantee Contract with Dr. Meredith Robeson through the YWCA Canton Stark Early Head Start Grant for an Amount not to Exceed \$675.00 for a Period of November 15, 2015 through December 31, 2015**

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the sub-grantee contract with Dr. Meredith Robeson through the YWCA Canton Stark Early Head Start grant for an amount not to exceed \$675.00 for a period of November 15, 2015 through December 31, 2015. Motion passed unanimously.

**Approve Sub-grantee Contract with Dr. Meredith Robeson through the YWCA Canton Stark Early Head Start Grant for an Amount not to Exceed \$3,320.00 for a Period of January 1, 2016 through September 30, 2016**

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the sub-grantee contract with Dr. Meredith Robeson through the YWCA Canton Stark Early Head Start grant for an amount not to exceed \$3,320.00 for a period of January 1, 2016 through September 30, 2016. Motion passed unanimously.

**Approve Out of District Travel**

- a. Marisa Toppi, APC Engineer, for Travel from 01/25/2015 to 01/28/2015, Dispersion Modeling Fundamentals for State and Local Agencies Training in Covington, KY at a Cost not to Exceed \$704.25 (2331)
- b. David Hampton, APC Engineer, for Travel from 01/25/2015 to 01/28/2015, Dispersion Modeling Fundamentals for State and Local Agencies Training in Covington, KY at a Cost not to Exceed \$779.25 (2331)

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the above out of district travel. Motion passed unanimously.

**Acceptance of Division Reports**

- a. Medical Director – Jim Adams reported that the Health District is working out a new contract with Dr. Mader.
  - b. Nursing/WIC – Dana Hale went over the changes in Nursing clinics.
  - c. Laboratory – Nothing else to report.
  - d. OPHI/Surveillance – Amanda Archer reported that she received the 2014 Infant Mortality report.
  - e. Environmental Health – Nothing else to report.
  - f. Air Pollution Control – Nothing else to report.
  - g. Vital Statistics – Nothing else to report.
  - h. Fiscal – Nothing else to report.
  - i. Health Commissioner – Jim Adams went over the budget for 2016.
  - j. Accreditation Team – Christi Allen will get the 2016 Accreditation Team meeting dates to the Board.
- Mr. Wyatt moved and Ms. Snell seconded a motion to approve the above division reports. Motion passed unanimously.

**Other Business**

There was no other business.

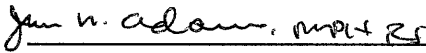
**Announcement of Next Meeting: Monday, January 25, 2016 at 12:00pm**

The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, January 25, 2016 at 12:00pm.

**Adjourn**

Mr. Wyatt moved and Ms. Snell seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:09 pm.

  
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President of the Board of Health

  
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Secretary to the Board of Health

1/25/2016  
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Date of Approval